



TR Register - Derbyshire Dale Group

Annual Members Meeting 2023

Wednesday, 13 March 2024, South Wingfield

Attendance

28 members in attendance (see Annex 1). Apologies were noted.

Meeting chaired by Dave Burgess, group leader. Minutes were taken by Lee Clarke.

The meeting commenced at 19.45.

1) Group Leader's Report

Dave Burgess welcomed the members to the Annual Members Meeting (AMM) for the year 2023. Lee Clarke agreed to take the minutes.

Dave gave a report for the previous year (2023), noting it had been a very busy 12 months. He thanked all the volunteers for the activities and runs that had taken place, particularly Jim and Barry for the Peak Weekend; Chris for the weekend away and visit to the Cosford Museum and Iron Bridge; Ryan and Ian for various runs; Irma for organising the pre-Christmas lunch; Chris, Jim and Hazel for the Triumph (beetle) Drive; Jim for the quiz night; and Sarah for assisting with the annual dinner.

Dave thanked all who had created and organised events, but noted that it was typically the same individuals responsible and requested other members contribute to running club events and activities. He reminded everyone that support was on hand and that Barry Cockayne had a list of proposed events for 2024, including those that required a leader. Ideas for completely new events would be welcome too.

Dave also gave a summary of arrangements for the "inter-club" international event at Malvern, summer 2024, and encouraged members to participate.

- **Proposal:** *The minutes for the previous annual meeting (AGM) were approved as a true record of the meeting.*
(Proposed: David Worne; Seconded: Barry Cockayne; passed unanimously)

Dave introduced the Treasurer, Chris Thirtle, thanking him for his efforts since taking over the role (noting the positive remarks received from past Treasurer, Dave Sygrove).

2) Treasurer's Report

Chris gave the treasurer's report, noting the DD Group's financial position was solid.

Current status

The DD Group had an end of year 'steady state' balance of £3,080 credit. As of 1 March 2024, the group has £2,748 in its current account and £3,160 as a reserve in a savings account (earning 1.45% interest).



Reserve

At the last AMM it was agreed the intention should be to ensure that the DD Group finances were maintained on a sustainable basis, including the creation of a reserve fund of approximately £3,000 to cover unforeseen emergencies. This reserve should be increased in line with inflation to maintain its value.

Over the previous 12 months, the annual UK CPI inflation measure was 5.1%. Therefore, the reserve needed to grow by £153 to remain in line with inflation and £150 had been added to the reserve from the DD Group current account, the remainder coming from interest earned.

Chris noted that putting a proportion of the reserve fund into an interest-bearing account would considerably lessen the need to top up the reserve.

- **Proposal:** *To maximise interest on money deposited in the DD Group reserve fund, and counter inflation, approximate two-thirds (currently c.£2,000) should be moved to a 90-day notice account.*

(Proposed: Chris Thirtle; Seconded: Sarah Southwell; carried unanimously)

Budget for 2024

Chris noted that the minutes from the previous AMM stated: ‘The Group reserve will be maintained at around £3,000 but allowed to increase in line with annual inflation should events run at a slight, unplanned, profit’.

Chris stated that the DD Group would continue to operate on a non-profit basis overall, however, because events have traditionally been planned on a ‘break even’ basis no income from them could be assumed. Consequently, if the Group wished to continue to enjoy the usual ‘free to members’ events over the year and pay the expenses of those organising runs, a balanced budget could not be set without drawing on the reserve and taking it below the agreed amount. In the spirit of running a sustainable financial position, this could not be justified in the long run. When setting the initial budget for 2024, the deficit was £515 over the year.

Chris noted that many events were budgeted with some “fat” to cover contingencies, but that this was haphazardly applied. In addition, the Group had relied on many members not claiming expenses for organising events (for example, mileage for scoping runs). Chris reminded everyone that whilst this was helping to prevent a deficit in the accounts, the Group should not rely on the charity of event organisers and members should feel able to claim reasonable expenses due from club funds.

Chris suggested that, to enable a balanced budget to be set at the start of the year without relying on the reserve, events should be planned to run at a small profit and those attending Group runs should pay a small charge for attending. If towards the end of the year the Group was in profit, the money would be used to subsidise an end of year event, such as Pie ‘n Peas.

Fortuitously, this year the Annual Dinner had made an unplanned profit of £470, meaning that the expected deficit for the year had already fallen to £45. Consequently, the profit margin on events need not be applied by organisers until 2025.

- **Proposal:** *In 2025, all main/large events should be budgeted and priced with a contingency margin of 4%, and from April 2024 an administrative charge of £2.50 per person should be applied to local club runs. Members should reclaim mileage expenses at a rate of 45 pence per mile.* (Proposed: Chris Thirtle; Seconded Sarah Southwell; carried unanimously)



Central Office Grant 2024

Chris reminded the members that the DD Group enjoyed a Central Office Grant to support activities and that this was to the value of £150 for 2024.

- **Proposal:** *The Central Office Grant for 2024 should be primarily used in support of the Peaks Weekend 2024 with any surplus applied to other qualifying club costs.*
(Proposed: Chris Thirtle; Seconded Sarah Southwell; carried unanimously)

Asset list

Chris noted that the DD Group should compile an asset list of equipment and tools owned, so that a proper record was available of assets, value at purchase, depreciation, and budgeting for replacements.

2023 Accounts

A copy of the financial statement was circulated ahead of the meeting. There was a discussion about the basis for the statement and the treatment of liabilities versus cashflow. Chris reassured members that the proforma used for the statement was provided by Central Office and that the accounting methodology was sufficient for a small member organisation.

- **Proposal:** *The 2023 financial statement for the Derbyshire Dales Group is accepted by the members.*
(Proposed: Chris Thirtle; Seconded Gwen Walvin; carried unanimously)

3) Election of Officers

Dave Burgess reminded the members that the club needed active participation to flourish and requested support by new people volunteering to as officers.

Nominations received and election of officers for the following positions.

- **Group Leader:** Dave Burgess
(Proposed: Dave Worne; Seconded: Sarah Southwell; carried unanimously)
- **Treasurer:** Chris Thirtle
(Proposed: Dave Burgess; Seconded: Alan Ford; carried unanimously)
- **Events Calendar:** Barry Cockayne
(Proposed: Dave Burgess; Seconded: Chris Thirtle; carried unanimously)
- **Social Scene Scribe:** Sarah Southwell
(Proposed: Dave Burgess; Seconded: Chris Thirtle; carried unanimously)
- **Website Coordinator:** Lee Clarke
(Proposed: Dave Burgess; Seconded: Sarah Southwell; carried unanimously)
- **Communications:** Sarah Southwell
(Proposed: Dave Burgess; Seconded: Phil Kirk; carried unanimously)

4) Any Other Business

Dave Worne noted that he had a list of possible pubs/venues for club runs and would make this available for other members to plan future events.



Dave Worne also gave a status update on the Peak Weekend event and requested that members support the event with their attendance.

Ian and Ryan Walker mentioned Statfold Barn as a potential destination for Drive it Day.

Close of Meeting

There being no other business, the meeting closed at 21.15.



Appendix: Attendees

Bonsall, Carole

Browett, John

Burgess, Dave

Callender, Peter

Clarke, Lee

Cockayne, Barry

Cockayne, Hazel

Flanders, Helen

Flanders, Martin

Ford, Alan

Ford, Elizabeth

Griffiths, Bob

Horley, Alan

Jenkinson, Peter

Kirk, Jenny

Kirk, Phil

Miller, Michael

Smith, David

Smith, Linda

Southwell, Sarah

Thirtle, Chris

Topley, Chris

Topley, Roger

Walker, Ian

Walker, Ryan

Walvin, Gwen

Wilkinson, Alan

Worne, Dave